

RISK ASSESSMENT

Work activity being assessed: Coronavirus (Covid -19)		Location: Dunsil Road, Nottingham		Assessment No: 713		
Key to assessment		Risk value:	Low Slightly harmful –Trivial impact / damage quickly repaired	Medium Harmful – Moderate impact / partial loss of operations	High Very harmful – Intolerable with very serious consequences	
		People at risk:	<input checked="" type="checkbox"/> Site personnel	<input checked="" type="checkbox"/> Client personnel	<input type="checkbox"/> General public	<input type="checkbox"/> Other
Hazards	Risk (Consequences)	Initial risk value Low Medium High	Precautions / control measures required to reduce the level of risk to the lowest practicable level			Residual risk value Low Medium High
Coming into contact with an infected person Spreading infection to others Accidental contact with virus	Contracting the Covid 19 virus. Passing on to others	Medium	<p><u>Eliminate</u></p> <p>Workers who are unwell with symptoms of Coronavirus (Covid-19) should not travel to or attend the workplace Rearrange tasks to enable them to be done by one person, or by maintaining social distancing measures (2 metres) Avoid skin to skin and face to face contact Consider one ways systems Consider alternative or additional mechanical aids to reduce worker interface Site Meetings Only absolutely necessary meeting participants should attend Attendees should be at least two metres apart from each other Rooms should be well ventilated / windows opened to allow fresh air circulation Stagger breaks, lunches, starting and finishing Consider holding meetings in open areas where possible Wherever possible work from home.</p> <p><u>Travel to work</u></p> <p>Wherever possible workers should travel to site alone using their own transport. If workers have no option but to share transport:</p> <p>Journeys should be shared with the same individuals and with the minimum number of people at any one time Good ventilation (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission The vehicle should be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces</p>			Low

Sites should consider:

Parking arrangements for additional vehicles and bicycles
Other means of transport to avoid public transport e.g. cycling
Providing hand cleaning facilities at entrances and exits. This should be soap and water wherever possible or hand sanitiser if soap and water are not available

Where public transport is the only option for workers, you should consider:

Changing and staggering site hours to reduce congestion on public transport
Avoid using public transport during peak times (05:45 - 7:30 and 16:00 - 17:30)

Driving at Work

When travelling at work or between site locations, workers should travel alone. If workers have no option but to share a vehicle, then they should:

Share with the same individuals and with the minimum number of people at any one time
Wherever possible maintain a distance of two metres and avoid touching their faces
Maintain good ventilation (i.e. keeping the windows open) and face away from each other during the journey
Wash their hands for 20 seconds using soap and water or hand sanitiser if soap and water are not available before entering and after getting out of the vehicle
Regularly clean the vehicle using gloves and standard cleaning products, with particular emphasis on handles and other surfaces which may be touched during the journey.

Reduce

Where the social distancing measures (2 metres) cannot be applied:

Minimise the frequency and time workers are within 2 metres of each other
Minimise the number of workers involved in these tasks
Workers should work side by side, or facing away from each other, rather than face to face
Lower the worker capacity of lifts and hoists to reduce congestion and contact at all times
Regularly clean common touchpoints, doors, buttons, handles, vehicle cabs, tools, equipment etc.
Increase ventilation in enclosed spaces
Workers should wash their hands before and after using any equipment

Isolate

Keep groups of workers that have to work within 2 metres:

Together in teams e.g. (do not change workers within teams)
As small as possible
Away from other workers where possible

			<p><u>Control</u> Where face to face working is essential to carry out a task when working within 2 metres:</p> <p>Keep this to 15 minutes or less where possible Provide additional supervision to monitor and manage compliance</p> <p><u>PPE</u> Sites should not use RPE for Coronavirus (Covid-19) where the two metre social distancing guidelines are met.</p> <p>Where it is not possible to maintain a two-metre distance, each activity should be risk assessed using the hierarchy of controls and against any sector-specific guidance, mindful that masks (RPE) are the last resort in the hierarchy Re-usable PPE should be thoroughly cleaned after use and not shared between workers Single use PPE should be disposed of so that it cannot be reused</p> <p><u>Behaviours</u></p> <p>The measures necessary to minimise the risk of spread of infection rely on everyone in the industry taking responsibility for their actions and behaviours. Please encourage an open and collaborative approach between workers and employers on site where any issues can be openly discussed and addressed.</p> <p>Should we have a case of Covid-19 confirmed on any of our sites or offices, we will be following the guidelines issued by the government; leaving affected areas isolated for 72 hours, then specific cleaning and safe removal of waste.</p> <p>Maintaining a record of an infected employee's symptoms and contact they have made with others.</p> <p>To be used in conjunction with Site Operating Procedures (latest revision)</p>	
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